



Camp Kaskitowa
3799 108th Ave
Allegan, MI. 49010
<http://www.campk.net>

DATE: February 2012
FROM: Board of Directors, Camp Kaskitowa
SUBJECT: Search for a new Camp Director

Camp Kaskitowa, a Christian Service Brigade camp in Allegan MI., is looking for a Summer Camp Director.

Our mission for Camp Kaskitowa has always been to win and train boys for our Lord Jesus Christ. The boys who come up through the program are the future leaders in our churches and in our world. Many of us have personally seen some of these young men who started out as campers and continued on to be a large part of the leadership in the program and across the globe. This is encouraging to us.

We currently have an opening for a new Camp Director. We are a gender-specific summer camping programs with 2 weeks of Boys Camp, one week of Girls Camp, and a week of Father/Child camp (3 ½ days for Fathers & Daughter and 3 ½ days for Fathers & Sons.)

Attached is a brief job description.

We are looking for a permanent, part-time position. The ideal candidate will have either a camping ministry degree / experience, a youth pastor degree / experience, or potentially a current youth pastor.

Our current Camp Director has been promoted from the Christian Service Brigade (CSB) representative for the Michigan area to the Regional Director of the Midwest region and can no longer manage both CSB and Camp Kaskitowa. The good thing is that he will still be available for consultation since we are in his area of responsibility.

If you know of a candidate that would be interested in the position, please have them send an email with their resume and qualifications to mike@mjegan.com.

If you have any questions, please feel free to contact Mike Egan at 312-286-9956.

In His service,
Mike Egan

Board of Directors - Camp Kaskitowa
<http://www.campk.net>
<http://www.csbministries.org/sites/camps>



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***Camp Kaskitowa, Allegan, MI.
Summer Camp Director – Job Description***

Reports to: Program Committee Chairman

Duties: The Camp Director oversees the entire operation of summer camp. This includes planning, programming, staff training and relations, food service operations, business relations and camper and family relations. He must understand the entire camp operation and have the ability to delegate responsibility. He must demonstrate spiritual leadership as well as overall leadership of all staff and campers.

Specific responsibilities include:

1. Supervision of all operations within camp during summer camp programs.
2. Maintain records of all business and program expenses.
3. Recruitment and final selection of all staff and program personnel. This includes, but is not necessarily limited to kitchen, maintenance, health services, office, waterfront, program, craft and counseling personnel.
4. Assuring that the camp complies with federal, state and local regulations.
5. Evaluation of camp at the end of each week and the end of the summer. This includes submission of any necessary reports.
6. Coordination of all training, staff meetings and pre-camp orientation.
7. Developing and maintaining good relationships between campers, staff and parents.

Qualifications, Education and Training Requirements:

1. Must be at least 21 years of age.
2. Have a minimum of 8 weeks of cumulative full-time experience working in a setting similar to Camp Kaskitowa.
3. Have a minimum of 4 weeks of full-time administrative experience in a similar program.
4. Be familiar with all camp policies and state regulations.